

Admission Handbook for International Students Applying for the Non-Degree Programs of Capital University of Physical Education and Sports

I. System Introduction

School	Type	Major	Length of Schooling	Language of Instruction
School of International Education	Preparatory Student	Chinese language	One year	Chinese
	Language Student	Chinese language	Short-term or long-term	
All Schools	General Scholar	Martial Arts, Sports Disciplines, Traditional Chinese Medicine & Health Cultivation, etc.		

II. Application Conditions

The applicant must be a non-Chinese citizen from 18 to 45 years old with a valid foreign passport. You shall be healthy, have a good character and conduct, strictly follow the laws of Chinese government as well as regulations and rules of the university. You shall respect the customs and habits of Chinese people and have the diploma of high school (or the diploma equal to high school) at least.

Notes: Non-degree students who apply for courses in professional colleges must meet certain requirements for their Chinese proficiency. The school will take a Chinese proficiency test at the beginning of each semester. Those who pass the test can study the professional courses, and those who fail to pass will study Chinese language lessons.

III. Application Methods

Log on to our website: <https://sie-lb.cupes.edu.cn/> to download the Application Form

for International Students Admission of Capital University of Physical Education and Sports, submit it together with other materials to the School of International Education of CUPES. Submission methods of application materials: Send the scanned copy of materials to email: sie-zhaosheng@cupes.edu.cn.

Materials:

1. Application Form for International Students Admission of Capital University of Physical Education and Sports (Download and print it, attach your photo on it, and signatures of both applicant and guarantor shall be affixed).
2. Proof of the final academic qualification or enrollment certificate (provided by the applicant for the preparatory course)
3. Final academic transcript (provided by the applicant for the preparatory course)
4. School recommendation letter (provided by the inter-school exchange student)
5. Passport (Photocopy, an ordinary one that is still valid within three months after enrollment).
6. Non-criminal record report
7. Foreigner Physical Examination Form
8. Five passport-sized photos (Your name shall be written on the back of the photos).
9. The Registration Fee is RMB 400 (The application will only be accepted after the payment is successful)
10. The students studying in other universities in China currently should submit a Transfer Agreement Letter (or a copy of Certificate of Completion) issued by the university.

★If there is no special remark on the materials mentioned above, the original or notarized copies shall be submitted

★All application materials should be submitted in Chinese or English

★The registration fee and application materials are not refundable

IV. Application Time

Application deadline for the fall semester: July 15th each year

Application deadline for the spring semester: January 15th each year

V. Assessment Methods

The applicants would be assessed through the application materials and interview.

VI. Admission Offer

Applicants can contact the School of International Education of CUPES via email and telephone in early February or August every year, in order to check the result of admission and scholarship evaluation.

The School of International Education of CUPES will issue the Admission Letter and Visa Application for Study in China in early February or August.

VII. Visa Application

International students who have been accepted should leave for the Chinese embassy (consulate) to apply for X1 or X2 (Study) Visa by holding the Admission Letter, Visa Application for Study in China (JW201/202 Form), Foreigner Physical Examination Form and Blood Test Report (Original). And you should come to the School of International Education of Capital University of CUPES with the documents mentioned above to handle the enrollment procedure within the required time period stated on the Admission Letter.

VIII. Registration

Freshmen need to register on time according to the Admission Letter, carrying the Admission Letter, the original of JW201/202 form, the original of application materials as well as 5 recent two-inch frontal photos (without a hat, with white background). If you have already had a health examination, please carry the original of your health examination report with you. The university will review the admission qualification after international students' registration. If you are found to submit fake certification materials such as Admission Letter, candidate information or to engage in cheating and fraud activities, you would be ensured to be unqualified, and your admission qualification as a freshman or your student record would be canceled.

IX. Tuition and Accommodation Fee

Tuition: RMB 19,000/year

Accommodation Fee: About RMB 15,000/year (Double Room)

X. Scholarship

1. Full scholarship

Source of funding: Chinese Government Scholarship

Funding content: free tuition, free on-campus accommodation and comprehensive medical insurance; provide monthly living expenses in accordance with national regulations

Please fill out and submit the application information online:

<https://www.campuschina.org/>

2. Partial scholarship

Source of funding: Beijing Scholarship for Foreign Students

Funding content: sponsor a part of tuition .

Please contact the teacher at Capital University of Physical Education and Sports to apply directly when registering.

XI. Accommodation

All scholarship holders must live in the International Students Residence Hall. Self-supported students shall contact the International Students Office to book dorms in advance. Self-supported international students can also live outside the campus and need to handle the registration of residence at the local administrative department within 24 hours upon arrival.

XII. Payment Methods

The registration fee should be paid at the time of registration and other fees shall be paid according to the Admission Letter. Charges is priced in RMB. International students shall remit fees to the designated account by bank transfer and save the remittance voucher for verification.

Receiver: Capital University of Physical Education and Sports

Bank Account No.: 0200 0100 0908 8202 047

Opening Bank: ICBC Beijing North Taiping Zhuang Sub-branch

Postscript/Remarks of Remitter: Valid passport No. of the student (Please be sure to note it so as to search the remittance record)

XIII. Contact Us

International Students Office, School of International Education, Capital University of Physical Education and Sports

Address: Room 319, Gaode Building, Capital University of Physical Education and Sports, No.11 Beisanhuan West Road, Haidian District, Beijing, 100191, P.R.China

Tel.: 8610-82099102

Email: sie-zhaosheng@cupes.edu.cn

Website: <https://sie-lb.cupes.edu.cn/>